ENGLISH A2 · UNIT 7 · VOCABULARY Name: _____ Date: _____

# Jobs, applications and interviews

Focus: vocabulary: applying for a job (apply, CV, employer, vacancy, promotion, quit)

**JOBS, APPLICATIONS AND INTERVIEWS**

**apply application CV interview employer employee qualifications skills experience reference advert vacancy position contract promotion overtime pay rise retire unemployed self-employed career earn hire quit responsible**

## 1 Match the words and the definitions.

| | |
|---|---|
| 1. CV | a. A better position at your company. |
| 2. employer | b. Stop work at about sixty-five. |
| 3. vacancy | c. An email about you from your old boss. |
| 4. promotion | d. You work for this person or company. |
| 5. overtime | e. A job for a new worker at a company. |
| 6. reference | f. A list of your education, jobs and skills. |
| 7. retire | g. Without a job. |
| 8. unemployed | h. Extra hours of work. |

## 2 Complete the sentences with words from the box.

*Example: Lena wants a new _____ in a bigger company. → position*

1. There is an _____ for a cook in the newspaper.
2. You can _____ for the position on the company website.
3. The _____ is on Monday at ten, so please bring your CV.
4. Sara has got twenty years of _____ as a nurse.
5. The company gave all staff a _____ of fifty pounds a month.
6. Nina _____ her job last week because the salary was bad.
7. Lucy is _____ for safety in the warehouse.
8. Send copies of your _____ with your CV, for example your degree.
9. Tom has no qualifications, but his computer _____ are very good.
10. The company wants to _____ three new drivers in May.
11. Aram has a small shop. He is _____, so he has no boss.

**ANSWER KEY**

**1** 1 f, 2 d, 3 e, 4 a, 5 h, 6 c, 7 b, 8 g **2** 1 advert, 2 apply, 3 interview, 4 experience, 5 pay rise, 6 quit, 7 responsible, 8 qualifications, 9 skills, 10 hire, 11 self-employed

ดาวน์โหลด พิมพ์ และใช้งานได้ฟรี ไม่ว่าจะที่บ้าน ในห้องเรียน หรือที่ไหนก็ตาม