ENGLISH A2 · UNIT 11 · UNIT REVIEW Name: _____ Date: _____

# Unit 11 review

Focus: review: just / already / yet, phrasal verbs, reflexive pronouns, unit words

## 1 Choose the correct word.

*Example: I've _____ sent the file. (just / yet) → just*

1. Have you backed up the files _____? (yet / just / ago)
2. Omar has _____ gone home, so call him tomorrow. (just / yet / ago)
3. We've _____ booked the room, so don't worry. (already / yet / ago)
4. I _____ the contract to Delmar Hotels yesterday. (have sent / sent)
5. The video is too quiet. Can you turn _____? (it up / up it / it down)
6. Fill _____ the form and give it to reception. (in / up / back)
7. We can set up the printer _____. (ourselves / each other / us)
8. Ani and Lucy sit next to _____ at work. (themselves / each other)
9. Did you enjoy _____ at the party, Sara? (yourself / yourselves / herself)

## 2 Complete with engaged, voicemail, confirm, forward, attach, urgent, extension or headphones.

*Example: Put on your _____ for the video call. → headphones*

1. Mark's phone was _____, so I left a message on his _____.
2. Please _____ the time of the meeting by email.
3. Can you _____ Lena's email to the team and _____ the report?
4. This is _____. Call me back as soon as you get this.
5. Sara's _____ is 318. Call reception and ask for her.

## 3 Put the words in order.

*Example: just / I've / it / printed / . → I've just printed it.*

1. Tom / has / just / changed / his password / .

_____

2. she / picked / it / up / at reception / .

_____

## 4 Match the questions and the answers.

| | |
|---|---|
| 1. Is Mr Baxter there, please? | a. It's K-A-R-A-P-E-T-Y-A-N. |
| 2. Did you switch it off and on? | b. He's out until two. Can I help you? |
| 3. How do you spell your surname? | c. Yes, I've already done that. |

ANSWER KEY

**1** 1 yet, 2 just, 3 already, 4 sent, 5 it up, 6 in, 7 ourselves, 8 each other, 9 yourself **2** 1 engaged / voicemail, 2 confirm, 3 forward / attach, 4 urgent, 5 extension **3** 1 Tom has just changed his password. | 2 She picked it up at reception. **4** 1 b, 2 c, 3 a

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