# إنجليزي A1 الوحدة 4: الوظايف والشغل

الوظايف وأماكن الشغل للكبار المبتدئين: a / an مع الوظايف، وwork in / at / for، والمضارع البسيط مع I / you / we / they (الإثبات والنفي والأسئلة بـ do)، وقطعة القراءة 'Meet the team' وتمرين كتابة موجّه. 9 أوراق عمل معاها الإجابات النموذجية.

ENGLISH A1 · UNIT 4

## Jobs and Work

**After this unit you can:**

- ☐ I can say what my job is and where I work.
- ☐ I can ask someone about their job and understand the answer.
- ☐ I can introduce myself to colleagues on my first day at work.
- ☐ I can write a few sentences about my job or my studies.

**9 printable worksheets · answer keys included**

ببلاش تنزّله وتطبعه وتستخدمه في البيت أو في الفصل أو في أي مكان.

ENGLISH A1 · UNIT 4 · VOCABULARY Name: _____ Date: _____

# Jobs

Focus: jobs: teacher, nurse, cook, taxi driver, shop assistant, engineer ...

**JOBS**

**teacher** **student** **doctor** **nurse** **dentist** **taxi driver** **waiter** **cook** **shop assistant** **engineer** **police officer** **manager** **farmer** **builder** **hairdresser** **artist** **writer** **pilot** **actor** **boss**

## 1 Who am I? Match the sentences and the jobs.

| | |
|---|---|
| 1. I make the food in a restaurant. | a. teacher |
| 2. I drive a taxi in the city. | b. shop assistant |
| 3. I help the doctors in a hospital. | c. taxi driver |
| 4. I work with students at school. | d. nurse |
| 5. I sell phones in a shop. | e. cook |
| 6. I help people with their teeth. | f. writer |
| 7. I write books. | g. manager |
| 8. I'm the boss of a big company. | h. dentist |

## 2 Choose the correct job.

*Example: Elena is a _____. Her students are kind. (teacher / nurse / cook) → teacher*

1. Maria is a _____. Her restaurant is in the city centre. (cook / farmer / pilot)
2. Omar is an _____. His pictures are beautiful. (engineer / artist / actor)
3. Lena is a _____. Her hospital is big. (hairdresser / writer / nurse)
4. David is a _____. His farm is small. (dentist / farmer / manager)
5. Ali is a _____. He's in a police car. (police officer / singer / cook)
6. Sara is a _____. Her customers like their new hair. (driver / teacher / hairdresser)
7. Tom is a _____ in a small café. (builder / waiter / dentist)
8. Anna is an _____ in a big factory. (actor / artist / engineer)
9. Ken is a _____. His books are great. (writer / pilot / farmer)

**ANSWER KEY**

**1** 1 e, 2 c, 3 d, 4 a, 5 b, 6 h, 7 f, 8 g **2** 1 cook, 2 artist, 3 nurse, 4 farmer, 5 police officer, 6 hairdresser, 7 waiter, 8 engineer, 9 writer

بيلاش تنزّله وتطبعه وتستخدمه في البيت أو في الفصل أو في أي مكان.

ENGLISH A1 · UNIT 4 · VOCABULARY Name: _____ Date: _____

# Workplaces and work verbs

Focus: workplaces (office, factory, café ...) and work verbs (make, sell, help ...)

## 1 Put the words in the correct column.

**office customer sell hospital boss make factory worker send bank manager finish**

| Places | People | Verbs |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |

## 2 Complete with: answer, drive, help, speak, start, use. Use each word once.

*Example: I _____ work at the hotel. → finish*

1. I _____ the phone in the office.
2. They _____ a taxi in the city centre.
3. You _____ people in the hospital.
4. I _____ a computer at work.
5. We _____ work early.
6. They _____ English with the customers.

## 3 Complete the table with: farm, hospital, school, shop, factory.

*Example: waiter → restaurant*

| Job | Workplace |
|---|---|
| nurse | _____ |
| farmer | _____ |
| shop assistant | _____ |
| teacher | _____ |
| worker | _____ |

ANSWER KEY

**1** Places: office, hospital, factory, bank | People: customer, boss, worker, manager | Verbs: sell, make, send, finish **2** 1 answer, 2 drive, 3 help, 4 use, 5 start, 6 speak **3** 1 hospital, 2 farm, 3 shop, 4 school, 5 factory

بيلاش تنزّله وتطبعه وتستخدمه في البيت أو في الفصل أو في أي مكان.

ENGLISH A1 · UNIT 4 · GRAMMAR Name: _____ Date: _____

# A / an with jobs; work in / at / for

Focus: a / an with jobs, no article with plural jobs; work in / at / for

**GRAMMAR**

Jobs: **a** / **an** → I'm **a** nurse. He's **an** engineer. (an + a, e, i, o, u)

Plural jobs: no a / an → They're doctors. We're students.

Work: I work **in** a hospital. · You work **at** home. · We work **for** a small company.

## 1 Complete the table.

| I'm ... | We're ... |
|---|---|
| I'm a nurse. | We're nurses. |
| I'm an engineer. | We're _____. |
| I'm _____ artist. | We're artists. |
| I'm _____ cook. | We're cooks. |
| I'm an actor. | We're _____. |
| I'm _____ farmer. | We're _____. |

## 2 Choose the correct word (- = no word).

*Example: Omar is _____ engineer. (a / an / -) → an*

1. My sisters are _____ teachers. (a / an / -)
2. I'm _____ shop assistant. (a / an / -)
3. Lena is _____ actor. (a / an / -)
4. We're _____ students at a big school. (a / an / -)
5. You work _____ a bank. (in / from / to)
6. I work _____ home. (in / at / for)
7. They work _____ a small company. (for / from / to)
8. Ali and Ken are _____ builders. (a / an / -)
9. We work _____ a hotel in the city. (in / to / from)
10. David is _____ waiter. (a / an / -)

**ANSWER KEY**

**1** 1 engineers, 2 an, 3 a, 4 actors, 5 a, 6 farmers **2** 1 -, 2 a, 3 an, 4 -, 5 in, 6 at, 7 for, 8 -, 9 in, 10 a

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ENGLISH A1 · UNIT 4 · GRAMMAR Name: _____ Date: _____

# Present simple: I / you / we / they

Focus: present simple with I / you / we / they: affirmative and negative (don't)

**GRAMMAR**

+ I / you / we / they + verb (no -s): I **work** in a bank. They **live** in the city.

- **don't** + verb: We **don't work** every day. I **don't like** my boss. (don't = do not)

## 1 Choose the correct word.

*Example: We _____ in a small office. (work / works) → work*

1. I _____ like my job. (not / don't)
2. They _____ work at home. (don't / aren't)
3. You _____ early every day. (starts / start)
4. We _____ the customers in the shop. (help / helps)
5. I _____ live in the city centre. (isn't / don't)
6. Anna and I _____ speak French. (no / don't)
7. We _____ the food in a small café. (make / makes)

## 2 Complete with the verb: + affirmative, - negative.

*Example: We _____ (work +) in a hotel. → work*

1. They _____ (live -) in Yerevan.
2. I _____ (speak +) English and Russian at work.
3. You _____ (finish -) late.
4. I _____ (send -) emails at work.

## 3 Put the words in order.

*Example: sell / they / cars / don't → They don't sell cars.*

1. don't / we / early / start

   _____

2. the phone / I / don't / answer

   _____

3. like / you / your job / don't

   _____

4. for / we / work / a new company

   _____

**ANSWER KEY**

**1** 1 don't, 2 don't, 3 start, 4 help, 5 don't, 6 don't, 7 make **2** 1 don't live, 2 speak, 3 don't finish, 4 don't send **3** 1 We don't start early. | 2 I don't answer the phone. | 3 You don't like your job. | 4 We work for a new company.

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ENGLISH A1 · UNIT 4 · GRAMMAR Name: _____ Date: _____

# Questions with do

Focus: questions with do: yes / no questions, short answers, What / Where / Who do ...?

**GRAMMAR**

Yes / no: **Do** you work in an office? → Yes, I **do**. / No, I **don't**.
Wh-: **What do** you do? · **Where do** they work? · **Who do** you work with?

## 1 Match the questions and the answers.

| | |
|---|---|
| 1. What do you do? | a. Yes, I do. It's a nice job. |
| 2. Where do you work? | b. With my sister and a friend. |
| 3. Who do you work with? | c. No, they don't. |
| 4. Do you like your job? | d. In a small shop in the city. |
| 5. Do they work every day? | e. I'm a hairdresser. |

## 2 Correct the mistake in each sentence.

*Example: Do you works in a hotel? → Do you work in a hotel?*

1. Where you work?
2. Are you work with Sara?
3. Do they like their boss? No, they aren't.
4. What do you do? I'm teacher.

## 3 Put the words in order.

*Example: work / do / where / they / ? → Where do they work?*

1. you / do / what / do / ?
2. like / they / the manager / do / ?
3. with / who / live / you / do / ?

**ANSWER KEY**

**1** 1 e, 2 d, 3 b, 4 a, 5 c **2** 1 Where do you work? | 2 Do you work with Sara? | 3 Do they like their boss? No, they don't. | 4 What do you do? I'm a teacher. **3** 1 What do you do? | 2 Do they like the manager? | 3 Who do you live with?

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ENGLISH A1 · UNIT 4 · READING Name: _____ Date: _____

# Reading: Meet the team

Focus: reading a staff page: be, a / an with jobs, present simple with I / we / they

**Meet the team at Café Luna**

Hello! I'm Luis. I'm a cook. I make the food for our customers. We start early and we finish late. We don't work every day.

Hi, I'm Maria. I'm a waiter. I meet the customers and I answer the phone. I like my job. It's great.

I'm Omar. I'm a student. I'm new at the café. I help Luis and Maria. I don't make the food.

I'm Elena. I'm the manager. We're a small team. We speak English and Russian. We don't speak French.

## 1 Read the text. True or false?

1. Luis is the manager. ☐ T ☐ F
2. Luis and his team work every day. ☐ T ☐ F
3. Maria is a waiter. ☐ T ☐ F
4. Omar is new at the café. ☐ T ☐ F
5. Omar and Maria make the food. ☐ T ☐ F
6. Elena and her team speak Russian. ☐ T ☐ F

## 2 Answer the questions about the text.

*Example: What is Luis's job? → He's a cook.*

1. Who is the manager?

   _____

2. Is Omar a waiter?

   _____

3. Do Luis and his team start early?

   _____

4. Do they speak French?

   _____

ANSWER KEY

**1** 1 F, 2 F, 3 T, 4 T, 5 F, 6 T **2** 1 Elena is the manager. | 2 No, he isn't. He's a student. | 3 Yes, they do. | 4 No, they don't.

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ENGLISH A1 · UNIT 4 · EVERYDAY ENGLISH Name: _____ Date: _____

# Everyday English: The first day at work

Focus: everyday English: What do you do? Where do you work? Do you like your job? I'm new here.

### Model dialogue: the first day at work

**Anna:** Hello! I'm Anna. I'm new here.

**Tom:** Welcome, Anna! I'm Tom, the manager. This is Sara.

**Sara:** Hi, Anna. Nice to meet you. What do you do?

**Anna:** I'm the new engineer. And you?

**Sara:** I'm an engineer too. We work in the big office.

**Anna:** Great! Do you like your job?

**Sara:** Yes, I do. The people are friendly.

**WORDS FOR EXERCISE 1**

**student do Where like don't school nurse**

### 1 At the café — Complete the dialogue with the words in the box.

**David:** Hi, Maria! What do you _____?

**Maria:** I'm a _____. I work in a hospital.

**David:** Do you _____ your job?

**Maria:** Yes, I do. The doctors are kind. And you? _____ do you work?

**David:** I _____ have a job at the moment. I'm a _____.

**Maria:** Nice! Is your _____ big?

**David:** Yes, it is. I like it.

### 2 Match the sentences and the answers.

| | |
|---|---|
| 1. Do you work in an office? | a. Hi, Lena. Nice to meet you. |
| 2. I'm new here. | b. With Omar and two engineers. |
| 3. Where do they work? | c. Welcome! I'm Ken, the boss. |
| 4. Do you like your new job? | d. In a bank in the city centre. |
| 5. This is Lena. | e. Yes, I do. It's great. |
| 6. Who do you work with? | f. No, I don't. I work at home. |

**ANSWER KEY**

**1** 1 do, 2 nurse, 3 like, 4 Where, 5 don't, 6 student, 7 school **2** 1 f, 2 c, 3 d, 4 e, 5 a, 6 b

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ENGLISH A1 · UNIT 4 · WRITING Name: _____ Date: _____

# Writing: Meet the team

Focus: writing a short 'Meet the team' text; joining ideas with and / but

**Writing tip: and** joins two ideas: I'm a nurse **and** I work in a hospital.
**but** shows a difference: I like my job **but** I finish late.

## 1 Complete with and or but.

*Example: I'm a cook _____ I make the food. → and*

1. I like my job _____ I don't like my boss.
2. The office is big _____ it isn't new.
3. I'm a dentist _____ I work in a small office.
4. They're friendly _____ they help the customers.
5. I work in a hotel _____ I don't like it.

## 2 Write a 'Meet the team' text about your job (30-50 words).

**MODEL**

Hi! I'm Ken and this is Sara. We're shop assistants. We work in a small shop in the city centre. We sell phones and we help the customers. We start early but we don't finish late. We like our job and our customers are friendly.

- your name and your job: I'm a ... / We're ...
- where you work (in a ... / at home / for ...) and two things you do
- one thing you don't do; do you like your job? Use and / but.

*Self-check: capital letters and full stops · subject + verb word order · this unit's grammar · this unit's words · the right length*

**ANSWER KEY**

**1** 1 but, 2 but, 3 and, 4 and, 5 but

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ENGLISH A1 · UNIT 4 · UNIT REVIEW  Name: _____ Date: _____

# Unit 4 review

Focus: review: jobs, workplaces, a / an, present simple (I / you / we / they), questions with do

## 1 Choose the correct word.

1. Tom is _____ engineer. (a / an)
2. We _____ in a big factory. (work / works)
3. I _____ like my new boss. (don't / not)
4. _____ you work at home? (Are / Do)
5. They're _____ taxi drivers. (- / a)
6. Where _____ they work? (do / are)
7. Sara and I work _____ home. (for / at)
8. Do you like your job? Yes, I _____. (am / do)

## 2 Complete with: answer, boss, customers, farm, finish, sell.

*Example: I'm a doctor. I work in a _____. → hospital*

1. We _____ phones in a small shop.
2. I start early and I _____ late.
3. Omar is a farmer. His _____ is big.
4. The _____ in our café are friendly.
5. I _____ the phone and I send emails.
6. Ken is our _____. His office is big.

## 3 Put the words in the correct column.

**pilot café meet hairdresser school use actor hotel drive nurse restaurant speak**

| Jobs | Places | Verbs |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |

ANSWER KEY

**1** 1 an, 2 work, 3 don't, 4 Do, 5 -, 6 do, 7 at, 8 do **2** 1 sell, 2 finish, 3 farm, 4 customers, 5 answer, 6 boss **3** Jobs: pilot, hairdresser, actor, nurse | Places: café, school, hotel, restaurant | Verbs: meet, use, drive, speak

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